

KATIE VAUGHAN

SUPERVISING PRODUCER

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San Diego, CA

<https://katierosevaughan.com/>

SKILLS

PROFESSIONAL

- Asset Management
- Client Management
- Event Management
- Excellent verbal & written communication
- Extensive US and International Crew list
- Interviewing
- Location Scout & Management
- Media Relations
- Production Management
- Team Leadership & Collaboration

TECHNICAL

- Adobe Premiere
- Airtable
- Asana
- Avid
- Google Workspace
- HD & 4K camera EQ
- Hot Budget
- Keynote
- Microsoft 365
- Movie Magic Budgeting
- Showbiz
- Slack
- Vimeo
- Zoom with live-streaming for clients & stakeholders

EDUCATION

B.A. Communications
Minor Business Admin

Washington State University
Pullman, WA

REFERENCES

Available upon request

EXPERIENCE

Supervising & Senior Producer

Freelance/Contract

2008 - current

- Work as a Supervising Producer for Epix, Food Network, FOX, Lifetime, Netflix, and Peacock
- Worked as a Senior Producer, Producer & AP for ABC, Animal Planet, Bravo, CBS, FOX, Nat Geo & NBC
- **Manage all aspects of video production including pre-pro, scheduling, production, post, & all deliverables**
- Manage creative teams of up to 10 producers and 4 international fixers. Developed post production schedules and managed upwards of 12 editors.
- Responsible for developing and managing business relationships with over 50 shooting locations domestically and internationally. Manage episodic budgets over \$3M
- Work with in-house legal to ensure episodes follow network guidelines
- **Communicate creative & logistical needs to department heads of production crew with over 200 members in the U.S., Europe & South Africa**
- Interview and direct talent. Write & edit all digital promotional videos to highlight my episodes
- Serve as liaison between production company, network, talent & filming locations

Creative & Line Producer

Contract - Fujifilm

July 2022 - September 2022

- Lead creative and logistical producer for Fujifilm documentary [The Promise of Spring](#)
- Handled all communications across all departments as well as direct communication with clients
- **Created workbacks, calendars, pitch decks and budgets. Managed all shoot locations and permits**
- Developed post production timeline

Supervising & Line Producer

Freelance/Contract - Conscious Minds

February 2021 - July 2022

- Lead supervising/line producer for Nike's [Playlist](#) Season 7, 8, 9 and 11 YouTube series. Responsible for remote producing & live-streaming 11 shoots in three weeks in four different countries; 4 times over. Managed high-profile athletes, ambitious clients, domestic and international crew, equipment rentals and **came in 15% - 20% under scoped budget.**
- Lead line producer for Nike's Selected X print campaign and Nike Air Shop print campaign for spring, summer and holiday. Acted as lead producer and assistant director while managing talent and crew upwards of 60 people on set during photo and video shoot. Responsible for researching and booking all locations, talent, crew and vendors. Also, **came in 15% under scoped budget.**
- Handled all communications across all internal departments as well as direct communication with clients. Created workbacks, calendars and tracked all projects in Asana.

Creative & Post Producer

Freelance - Oracle Brand Marketing Team

2022

- Lead creative producer for multiple commercial projects for the Oracle brand's marketing team
- **Managed 12 simultaneous edits across four editing teams**
- Developed post production timelines and tracked all projects in Asana
- Lead director and producer for Oracle Stadium commercial project, delivering eight assets in one shoot day

Creative Producer & Project Manager

Freelance - Muse Storytelling

January 2019 - August 2019

- Lead producer for multiple creative commercial and educational projects for the Four Seasons brand
- Managed all client facing aspects and articulated client needs efficiently to all team members to ensure a streamlined process for our partners & clients from pre-production through post
- **Created budgets, SOW's, shot lists, workback schedules and production shooting schedules for multiple projects simultaneously**
- Communicated clients' vision with post production team to deliver videos that exceeded client expectations